

Appendix 1

Community Pot Recommendations for Spending

Rowe Avenue Doctor Surgery

	Leading Organisation	GP Rowe Avenue Practice
	Project Description	Location
	Refurbishment of Doctor's Surgery – re-flooring in treatment rooms and replacing old emergency exit doors.	17 Rowe Avenue Peacehaven BN10 7PE
	Type of Infrastructure	Ward
	Health	Peacehaven
Finance	Overall cost of the project	% Cost Secured
	~£22,000.00	40% £10,000.00 this is part of a larger refurbishment project which the partners are adding in £10,000.00 of their own money
	Amount Sought	% of Total Cost
	£12,000.00	60%
	Unlock additional funding / Projects	
	Commitment	Project Partners
	Fully committed	High Weald , Lewes Havens CCG – Advisory East Sussex Healthcare NHS Trust – overseeing medical body
	Constraints	
	No constraints identified	
	Timescale	
	Immediate	
Project support	IDP (weighting) / 123 List	Comments for District Councillors
	Broadly on 123 list as capital expenditure to improve facilities	
	Community Support	
	Improvements are supported by the community	
	Governance	
	Project is approved and overseen by NHS in conjunction with the Havens and High Weald CCG	

Officer's assessment:

Strengths		Weaknesses	
Community Support and broadly on 123 list Project Part Funded Project Committed and ready for delivery Strong governance arrangements			
Score	4	Score	0
Opportunities		Threats	
		Renewal of lease upon expiry in 2025 and longevity of premises if merger with Meridian Surgery goes ahead.	
Score		Score	-1
Overall score		3	

Clear Governance is now in place with the NHS approving bids and overseeing spending if bid is successful. Project can proceed quickly without any need for Planning Permission. £12,000.00 requested is for door and carpet replacement, other redecorating costs of the project are to be funded by the partners. The partners are submitting £10,000.00 of their own funding. Officers concerns are around the period left upon the lease (6 years) and how the surgery continues in the proposed merger with the Meridian Surgery.

Supporting Documents

Emergency Exit Door and treatment room pictures

Plans for replacing carpets

Plans for replacing doors

CIL Management Board's recommendation:

Rowe Surgery – conditional support

- recommended for conditional release of funds subject to early delivery
- recommend investigation of lease respect of dilapidation clauses

District Pot Recommendations for Spending

Wivelsfield Village Hall

	Leading Organisation	Wivelsfield Village Hall & Recreation Ground Committee (WVHRGC)
	Project Description	Location
	Wivelsfield Village Hall Improvement Project This Phase 1 bid is for a contribution to a project with total cost of £433,000 and focuses on; new entrance hall, toilets, Reading Room extension, energy efficiency, disabled access and fire safety improvements. Future Phases/CIL bids will include; enhanced community hub, Parish Council office, public toilets, kitchen refurbishment and additional storage facilities for hall users.	Eastern Road, Wivelsfield, RH17 7QG
	Type of Infrastructure	Ward
	Community Facilities – Village Hall	Wivelsfield
Finance	Overall cost of the project	% Cost Secured
	£433,000.00	61%
	Amount Sought	% of Total Cost
£173,000.00	39%	
	Commitment	Project Partners
	committed	Wivelsfield Parish Council
	Constraints	
	None noted	
	Timescale	
	Within the next 12 months	
Project support	IDP (weighting) / 123 List	Comments for District Councillors
	no	
	Community Support	
	Letters of support from Parkinson’s UK, Wivelsfield Playgroup, St Peter and St John the Baptist Church, Wivelsfield WI, Wivelsfield Films, Wivelsfield Historical Society and many community comments.	

Governance

The project will be managed by Wivelsfield Village Hall & Recreation Ground (WVHRG) Charity (number 235098) with support from Wivelsfield Parish Council.

The WVHRG management committee has 13 trustees and 6 other members including representatives from Wivelsfield Parish Council.

Supporting Documentation:

Letters of Support

Cost Detail and Funding Summary

Fundraising Targets Plan

Grant Funding and detailed plan and analysis

High Level Projection Plan

Wivelsfield Village Hall Meeting Minutes

Community Consultation

Photographs of Hall works required

Breakdown of entire plan into 4 subsequent phases

Officer's assessment:

Strengths		Weaknesses	
Planning permission granted – LW/18/0493		Not on IDP or 123 list	
Community Support			
Project Part Funded			
Strong governance arrangements			
Score	4	Score	-1
Opportunities		Threats	
Generates further Community Opportunities			
Score	1	Score	0
Overall score			3

Officers Assessment

This is a robust bid from Wivelsfield Village Hall which has broken down the project into phases of which this Phase 1 has more than 50% matched funding including a substantial amount of Wivelsfield Neighbourhood CIL Portion being used.

Wivelsfield Village Hall have a large amount of support from many Community Groups and members and successfully acquired planning permission for this work.

Strong governance has been put in place which utilises the Parish Council to manage and oversee the project and if this bid were to be supported the project is ready to implement.

Officer's assessment concludes this bid would be supported.

CIL Management Board's recommendation:

- Wivelsfield Village Hall - **supported**
 - A much improved bid from last bidding round and the board commends the bidders on addressing the concerns from last round - providing improved detail and overcoming constraints

Newick Village Hall

Leading Organisation	Newick Village Hall Charity
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Project Description	Location
Village Hall Refurbishment: 1) Stabilisation of old ceiling plaster work by the application of acoustic plaster board; 2) Rewiring and replacement of the central hall lighting to modern standards; 3) Redecoration of main hall.	Newick Village

Type of Infrastructure	Ward
Community Facilities	Newick

Overall cost of the project	% Cost Secured
£50,124.00	50%

Amount Sought	% of Total Cost
£25,000.00	50%

Finance

Unlock additional funding / Projects

Commitment	Project Partners
Fully committed	Newick Amateur Dramatic Society - financial support via donations Newick Community - feedback, donations and legacies; and Newick Parish Council - bid support on behalf of Newick community,
Constraints	
No constraints identified	
Timescale	
Immediate	

IDP (weighting) / 123 List	Comments for District Councillors
no	
Community Support	
Community support obtained via CIL Consultation event earlier in the year.	

Project support

Governance
A dedicated Project Manager will be reporting to the Charity Trustees on the hall Management Committee. There is Newick Parish Council representation on the Committee to provide support and feedback of the project to full Council meetings. There is a full financial governance structure in place (e.g. joint signatories on all payments) so invoices / stage payments will only be made on the approval of the Committee having being approved by the Project Manager. As a registered charity the hall is managed and governed in accordance with Charities

Supporting Documentation

Newick Neighbourhood Plan

Newick Village Hall Survey

AGM accounts

Summary of costs

Newick Village Hall Survey

Presentation to the community

Consolidated Quotes

Officer's assessment:

Strengths		Weaknesses	
Community Support Project Part Funded No constraints Strong governance arrangements		Not on IDP or 123	
Score	4	Score	-1
Opportunities		Threats	
Generates further community projects by improving the halls interior to attract a wider audience.			
Innovative renovation work to improve the halls acoustics and encourage more uses and safeguard longevity of the asset for future use.			
Score	1	Score	0
Overall score		4	

Officers Assessment

Governance provided by the way of a Village Hall Committee and detailed requirements of what is required by a charity. This is a strong bid including detailed quotes and evidence of matched funding to provide 50% of the amount required for the work. There is Community Support and this project would be ready to implement if the bid were to be supported.

This bid would be assessed to support.

CIL Management Board's recommendation:

- Newick Village Hall - **supported**
 - The bid provide much detail, had strong governance and is fully supported
 - Contingency 10% included therefore the Board requires confirmation of final costs

Newhaven

	Leading Organisation	Newhaven Town Council
	Project Description	Location
	Public Realm Enhancements in Newhaven High Street. Planters and benches	Top end of Newhaven High Street west of junction with Meeching Road
	Type of Infrastructure	Ward
	Community Facilities	Newhaven
Finance	Overall cost of the project	% Cost Secured
	£14,776 plus VAT	44%
	Amount Sought	% of Total Cost
	£8,975.00	56%
	Unlock additional funding / Projects	
	Commitment	Project Partners
	Fully committed	
	Constraints	
	115 and 171 Highways Application to be submitted	
	Timescale	
	Within the next 12 months	
Project support	IDP (weighting) / 123 List	Comments for District Councillors
	no	
	Community Support	
	Community support obtained from the Environment and Amenities committee.	
	Governance	
	Licences will be required for the planters and seats from East Sussex Highways. The project has been discussed with their Enforcement and Licensing Department, who have confirmed that they would not have any objection to these works being carried out in principle.	
	Newhaven Town Council is a local parish council established by the Local Government Act 1972. It has financial regulations controlling expenditure which are based on the national model regulations for our sector. A copy of the town council's financial regulations is attached.	

Supporting Documentation

Financial Regulations

Committee Meeting Minutes

Benches image

Benches quotation

Existing planters removal quote.

Officer's assessment:

Strengths		Weaknesses	
Community Support Project committed and ready to deliver Project Part funded Strong governance arrangements		Not on IDP or 123	
Score	4	Score	-1
Opportunities		Threats	
Encourages Community Engagement		Highways application not yet approved	
Score	1	Score	1
Overall score			3

Officers Assessment

This bid is well supported by quotes obtained from the preferred supplier and a high amount of matched funding from Newhaven Town Council. The improvement of Newhaven Town Centre is supported by the community and therefore the officer's assessment would be to support the bid but propose to ring fence the money and not release until Highways licences are approved.

CIL Management Board's recommendation:

- Newhaven Town Centre improvements – **conditional support**
 - Board requested specialist input from Trees Specialist Advisor regarding the appropriateness of the planters around the tree trunks (1m) - Supported subject to ensuring no harm to the trees – clarification sought from Tree Specialist and confirmed they are happy with the design and there would be no risk to the existing trees.

- Clarification required on the Management Plan and maintenance arrangements – to be included in town centre maintenance plan, the planters are already maintained regularly as they are and this would continue.

Seaford Salts Recreation Ground

	Leading Organisation	Seaford Town Council
	Project Description	Location
	To provide 2 prefabricated, concrete Table Tennis Tables to enhance the free facilities at the Salts Recreation Ground. These will be accessible to all ages and wheelchair accessible.	The Salts Recreation Ground, Seaford, East Sussex, BN25 1DR
	Type of Infrastructure	Ward
	Community Facilities	Seaford
Finance	Overall cost of the project	% Cost Secured
	£4,100.00	27%
	Amount Sought	% of Total Cost
	£3,000.00	73%
	Unlock additional funding / Projects	
	Commitment	Project Partners
	Fully committed	
	Constraints	
	N/A	
	Timescale	
	Immediate	
Project support	IDP (weighting) / 123 List	Comments for District Councillors
	IDP AND 123 LIST	
	Community Support	
	Community support obtained via the Salts Development Plan Public Consultation.	
	Governance	
	STC is a statutory body with a full programme of Policies and Procedures adopted by Council. The project will be overseen by the Projects and Facilities Manager.	

Supporting Documents

Salts Development Plan Public Consultation

Quotes for Table Tennis Tables

Officer's assessment:

Strengths		Weaknesses	
Community Support Project committed and ready to deliver Few constraints		Under 50% matched funding	
Score	3	Score	-1
Opportunities		Threats	
Provides opportunities for a diverse range of community groups to partake in sporting activities.			
Score	1	Score	0
Overall score			3

Officers Assessment

The Officers assessment would conclude that with the small amount of money requested some matched funding, the opportunity this provides to many groups to partake in sporting activity, the readiness of the project and the feature of the Salts Recreation Ground on the 123 and IDP list this bid would be supported.

CIL Management Board's recommendation:

- Seaford Salts Rec – **supported**
 - Board member queried the availability of Sport England grants to deliver this type of infrastructure
 - Match funding appeared low, however it was suggested that potentially other projects being undertaken at the Salts Rec with STC CIL money could have been included to show where STC contribution to projects at the Salts – this would have effectively increased the match funding overall.
 - Project would serve a wide range of community age groups and result in low maintenance infrastructure – full support from the Board.

County Pot Recommendations for spending

Seahaven Academy, Newhaven – ESCC Bid

	Leading Organisation	East Sussex County Council
	Project Description	Location
	Phase 1 of delivering additional secondary school places to support development in Peacehaven, Telscombe and Newhaven. The project at Seahaven Academy will expand the school by one form entry (150 places) for September 2020.	Seahaven Academy, Newhaven.
	Type of Infrastructure	Ward
	Education	Newhaven
Finance	Overall cost of the project	% Cost Secured
	£4,500,000.00	50-75% (£2.5 million)
	Amount Sought	% of Total Cost
	The maximum amount to be released – CIL officer would recommend £1.2 Million	Approx. 25%- remaining amount to be loaned to ESCC
Project support	Commitment	Project Partners
	Committed – project approved through County Capital Expenditure Program	Lewes District Council East Sussex County Council
	Constraints	
	Planning Permission application yet to be submitted. Pre- app advice has been sought	
	Timescale	
	Immediate	
Project support	IDP (weighting) / 123 List	Comments for District Councillors
	123 List and IDP	
	Community Support	
	Governance	

The County Council has an approved Capital Programme to 2023, approved annually through the Reconciling Policy Performance and Resources (RPPR) process at Cabinet and Full Council, most recently on 6 February 2018. At Officer level the County Council's approved Capital Programme is managed and monitored through the Capital and Strategic Asset Board, chaired by the Chief Operating Officer. The School Basic Need capital programme forms part of the overall Capital Programme and is managed and monitored at a more detailed level of scrutiny through the Schools Capital Sub-Board.

Officer's assessment:

Strengths		Weaknesses	
On the 123 List AND IDP		Planning Permission still to be approved	
Over 50% matched funding			
Project Partner Committed			
Score	4	Score	-1
Opportunities		Threats	
		The borrowing ability of the outstanding funding requirement.	
Score		Score	-1
Overall score			2

The County Council bid this round has much improved since the last bidding round. At this stage the project has been split into phases with this bid being for Phase 1 – 1 new form of entry to be added. The project is match funded by S106 money from Development paid prior to CIL coming into force and a large Department of Education Grant standing at £2million. The remainder of the monies will be acquired via borrowing. With strong governance, a clear plan, matched funding and the position of this project on both the IDP and 123 list the Officer assessment would support the bid with the release of £1.2 Million leaving £80,000.00 in the County Pot and a whole year until the next bidding round for this pot to be re-filled.

Supporting Documentation

Education Commissioning Plan

Power point Presentation

Seahaven Academy Areas of new build

Additional Comments received from County regarding planning permission:

“We are literally just checking through the completed set of planning application documents with a view to submission in the next two weeks. This follows the usual pre-application discussions and meetings having been held with the key Officers (Planning, Highways etc) who have been indicated their general support for the proposals.

Work has also been undertaken to consult with the key immediate stakeholders such as the neighbouring primary school to ensure they have an understanding of the proposals and to attempt to ‘head off’ any objections as part of the formal planning process. In addition a public exhibition was held at the school on 18 October and again the proposals were generally well received, with the focus of conversation following the usual pattern at these events, namely traffic and parking in general rather than anything specifically related to this particular proposal”