APPENDIX B Reasons for original assurance levels given (below Well)

N.B. The issues noted here may have been addressed since the original report was issued.

Quarter 3

<table>
<thead>
<tr>
<th>AUDIT REVIEW</th>
<th>ASSURANCE LEVEL</th>
<th>ISSUES NOTED</th>
<th>Level at follow up</th>
</tr>
</thead>
</table>
| Internet, intranet, telephone payments and PCIDSS | Adequate | • PCIDSS self-assessment had not been completed.  
• Card payments taken over the phone without a third party handling card details. | Due February |

Previously reported

<table>
<thead>
<tr>
<th>AUDIT REVIEW</th>
<th>ASSURANCE LEVEL</th>
<th>ISSUES NOTED</th>
<th>Level at follow up</th>
</tr>
</thead>
</table>
| Creditors (Annual 15-16) | Adequate | • Payments over £25k were not always checked promptly by a senior officer  
• Purchase order and Goods Received Notes not being raised in a timely manner. | Annual audits not subject to follow ups |
| Homelessness/Temporary Accommodation | Adequate | • Homelessness Strategy has not been reviewed since being published in 2008  
• Incorrect data was input into a return on Homelessness | Due November |