Members of the public are welcome to attend and listen to the discussion of items in the “open” part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.

The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.

An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

This agenda and accompanying reports are published on the Council’s website in PDF format which means you can use the “read out loud” facility of Adobe Acrobat Reader.

Please ask if you would like this agenda and/or any of the reports in an alternative format.

To the Members of the Borough Council

You are summoned to attend an ordinary meeting of the Eastbourne Borough Council to be held at the Town Hall, Eastbourne, on Wednesday, 16 November 2016 at 6.00 pm to transact the following business.

## Agenda

1. Minutes of the meeting held on 20 July 2016 (previously circulated).

2. Declarations of interests by members.

   Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

3. Mayor’s announcements.


5. Public right of address.
The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.

6. **Order of business.**
The Council may vary the order of business if, in the opinion of the Mayor, a matter should be given precedence by reason of special urgency.

7. **Sovereign ward: Resignation of Councillor Ray Blakebrough.**
Chief Executive to report the resignation of Ray Blakebrough as councillor for the Sovereign ward on 6 October. Councillor Blakebrough was elected May 2015.

The by-election is to be held on Thursday 24 November 2016.

8. **Local boundary review - final outcome.** (Pages 1 - 6)
Report of Assistant Director of Corporate Governance.

9. **Calendar of meetings 2017/18.** (Pages 7 - 8)
Top agree the proposed calendar of meetings for 2017/18.

*Please note: (1) That the date of the annual meeting in May 2017, previously agreed last May, will now move to 17 May to avoid a clash with Lewes District’s council meeting on 10 May.
(2) That the calendar will otherwise be subject to final approval at the annual meeting of the council on 17 May 2017.*

10. **Appointment of external auditor.** (Pages 9 - 12)
Report of Deputy Chief Executive.

11. **Matters referred from Cabinet or other council bodies.**
The following matters are submitted to the Council for decision (council procedure rule 12 refers):

(a) Scrutiny annual programme 2016/17. (Pages 13 - 18)

Report of Councillor Penny di Cara on behalf of the Scrutiny Committee.

(b) Treasury management annual report 2015-16. (Pages 19 - 20)

Report of Councillor Gill Mattock on behalf of the Cabinet.

(c) Attendance management - revised/updated policy. (Pages 21 - 22)
Report of Councillor Troy Tester on behalf of the Cabinet.

(d) Eastbourne community safety plan. (Pages 23 - 24)

Report of Councillor Alan Shuttleworth on behalf of the Cabinet.

(e) Local council tax reduction scheme 2017/18. (Pages 25 - 26)

Report of Councillor Alan Shuttleworth on behalf of the Cabinet.

(f) New HR policies for social media and shared parental leave. (Pages 27 - 28)

Report of Councillor Troy Tester on behalf of the Cabinet.

(g) Employment land local plan.

Report of Councillor Steve Wallis on behalf of the Cabinet (to follow).

(*Please see note below item 11h below.)

(h) Local training and employment - supplementary planning document (SPD)

Report of Councillor Steve Wallis on behalf of the Cabinet (to follow).

(* Note: Both this item and item 11g above are being considered at a special meeting of the Cabinet on Wednesday 9 November. Full reports on these matters, together with the accompanying planning documents, may be viewed on the council’s website at http://democracy.eastbourne.gov.uk/ieDocHome.aspx?Categories Cabinet are being asked to make recommendations to full council.)

12. Motions.

The following motions have been submitted by members under council procedure rule 13:-

(a) Womens' state pensions.

Motion submitted by Councillor Tony Freebody:-

*The council calls upon the government to make fair transitional state pension arrangements for all women born on or after 6th April 1951, who have unfairly borne the burden of the increase to the state pension age with lack of appropriate notification.*

(b) Implementation of EU referendum result.
Motion submitted by Councillor Robert Smart:-

The recent referendum in respect of the UK’s membership of the European Union (EU) was undertaken with a clear understanding amongst the electorate that the outcome would define the democratic will of the people.

Whilst recognising the need to follow due process in accordance with the law, it is imperative, as representatives of the people, that we respect and act on that democratic will.

Therefore we call upon the government to ensure that the national referendum result, including a 14% majority to leave the EU amongst Eastbourne voters, must (and will) be implemented without undue delay or a second referendum.

13. Discussion on minutes of council bodies.

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Assistant Director of Corporate Governance no later than 10.00 am on Wednesday 16 November 2016. A list of such items (if any) will be circulated prior to the start of the meeting.

The following are appended to this agenda:-

(a) Minutes of meeting of Planning Committee held on 19 July 2016. (Pages 29 - 38)

(b) Minutes of meeting of Conservation Area Advisory Group held on 23 August 2016. (Pages 39 - 42)

(c) Minutes of meeting of Planning Committee held on 30 August 2016. (Pages 43 - 52)

(d) Minutes of meeting of Scrutiny Committee held on 5 September 2016. (Pages 53 - 56)

(e) Minutes of meeting of Cabinet held on 14 September 2016. (Pages 57 - 70)

(f) Minutes of meeting of Planning Committee held on 20 September 2016. (Pages 71 - 74)

(g) Minutes of meeting of Audit and Governance Committee held on 21 September 2016. (Pages 75 - 80)

(h) Minutes of meeting of Conservation Area Advisory Group held on 4 October 2016. (Pages 81 - 84)

(i) Minutes of meeting of Planning Committee held on 18 October 2016. (Pages 85 - 88)
(j) Minutes of meeting of Cabinet held on 19 October 2016. (Pages 89 - 96)

The following are to follow:-

(k) Minutes of meeting of Cabinet held on 9 November 2016.

(Note: The minutes of the meeting of the Planning Committee to be held on 15 November 2016 will be submitted to the next ordinary meeting of the Council on 22 February 2017.)


The remainder of the business of the council concerns the consideration of the confidential proceedings of council bodies. As such, discussion is likely to disclose exempt information within the categories specified either beneath the item or within the open summary of the relevant minutes. Furthermore, in relation to paragraph 10 of schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The public, therefore, should be excluded from the remainder of the meeting.

15. Discussion of confidential minutes of council bodies.

(See note at item 13 above). A list of items raised by members (if any) will be circulated prior to the start of the meeting.

The following are appended to this agenda:-

(a) Confidential minutes of meeting of Cabinet held on 14 September 2016. (Pages 97 - 98)

(b) Confidential minutes of meeting of Cabinet held on 19 October 2016. (Pages 99 - 102)

Guidance notes:

Public right of address - A request by a member of the public to speak on a matter which is listed on the agenda must be received by no later than 12 noon on Monday, 14 November 2016. The request should be made to Local Democracy at the address listed below. The request may be made by phone, fax, letter or
electronic mail. For further details on the rules about speaking at meetings please contact Local Democracy.

**Items for discussion** - Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify the Head of Local Democracy by 10am on Wednesday, 16 November 2016.

**Disclosure of interests** - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Further information** – Councillor contact details, committee membership lists and other related information are also available from Local Democracy.

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